



# Student Code of Conduct

## **Purpose**



Catholic Regional College Caroline Springs is committed to ensuring a learning environment that is safe, positive and nurturing for all students and staff.

We believe that student wellbeing is the responsibility of the whole College community. Guided by our College motto, Live Fully Act Justly, student wellbeing aims to foster the ability to live a life filled with learning, stewardship, compassion and prayer. Student wellbeing is concerned with the holistic development of the young people entrusted to our care, with particular emphasis on their mental, social, emotional and physical health and their relationships with their families, with staff and with each other.

It is the intention of Catholic Regional College Caroline Springs to provide clear guidelines to all students regarding the conduct expected of them. Students should treat all members of the College community with dignity, respect everyone's rights and fulfill their own responsibilities at all times.

This Code of Conduct is not limited to the College grounds and school hours. It extends to all school related activities and events. The Code of Conduct also requires that student actions do not bring the College into disrepute at any time regardless of whether the action occurs within or outside of the College.

## **Policy Statement**



As developing young people, there will be times in which students behave inappropriately. The College believes a restorative approach is the most appropriate in these instances and ensures that students are always respected, that they understand the effects of their behaviour and work towards restoring relationships with those affected by their choices.

Restorative Practices underpin our thinking around student wellbeing, with the focus being on students taking responsibility for their actions and repairing relationships that have been harmed. The Recall & Points system is a strategy that is used in conjunction with Restorative Practices as a support mechanism that reminds students that some actions have consequences.

## Student guidelines



- Positive student behaviour will be recognised and affirmed
- Appropriate conduct is expected at all times
- Students will take responsibility for their own actions
- Some inappropriate behaviours will attract fair and just consequences, while maintaining the dignity of the individual
- Catholic Regional College Caroline Springs' philosophy of discipline and behavioural management is based on principles of procedural fairness and dignity and does not permit corporal punishment.

## College expectations of students



It is expected that Catholic Regional College Caroline Springs' students will

- uphold the College's values at all times.
- respect the authority of members of staff.
- abide by school rules and strictly adhere to the College wellbeing policies and procedures.
- behave in a manner that does not endanger the health, safety and wellbeing of themselves or others.
- abide by all health and safety rules and procedures operating at other school-related locations.
- behave with courtesy and consideration for others.
- refrain from behaviour which would interrupt the work of any class or hinder the learning opportunities of other students.
- refrain from all forms of bullying and harassment. (Refer to Anti-bullying policy).
- be punctual and attend all classes (Refer to Attendance and Lateness policy).
- complete work set by teachers promptly and to the best of their ability (Refer to Homework Catch-up policy).
- dress neatly in accordance with the College's uniform policy (Refer to Uniform policy).
- remain in the College grounds at all times during the school day, unless approved by a member of Leadership.
- behave appropriately in transit to and from school and when wearing the College uniform.

- refrain from activities, conduct or communication that undermines the reputation of the College, its staff or students, including online behavior's (Refer to Student MacBook agreement and Digital Citizenship).
- respect College property and the property of staff, contractors, visitors and other students.
- not possess or smoke cigarettes or e-cigarettes; possess, use or be under the influence of alcohol or illicit drugs or other substances harmful to health, while at school, on school excursions, in transit between school and home or otherwise while wearing the CRCCS uniform.

## Unacceptable Conduct



Unacceptable conduct includes, but is not limited to

- touching, handling, pushing or otherwise physically or sexually engaging with students or others in a manner which is not appropriate and may endanger the health, safety and wellbeing of that person.
- any form of physical or verbal violence including fighting, assault or threats of violence.
- any form of cyber bullying or cyber abuse.
- uploading, downloading, producing, sharing, sending, forwarding, receiving, viewing, messaging, commenting, posting, liking any inappropriate, offensive or explicit posts, messages, photos or videos.
- gambling of any form (both on-line gambling and in person) during school time, whilst undertaking school activities or whilst wearing the college uniform.
- language or conduct which is likely to offend, harass, intimidate, bully or discriminate against any student (or member of their family), staff member, contractor or visitor.
- theft, fraud or misuse of College resources and/or personal belongings of other College community members.

## Reporting



It is expected that all students will report to a teacher or staff member (in confidence) any cases of unlawful behaviour or behaviour in breach of this Code of Conduct which may have been observed, reported or communicated to them.

## **Breach**



Students who breach the Code of Conduct may be sanctioned by the observing staff member, as deemed appropriate given the nature of breach and the age of the student. Students who continue to breach the Code of Conduct will be interviewed by the applicable member of the Wellbeing Leadership Team. Appropriate action, which may include mediation, recall, behavioural management plan, suspension, or provisional enrolment is at the discretion of the Head of Student Wellbeing or Deputy Principal Wellbeing. The student may also be referred to the Principal, who has full discretion to take action including expulsion, as deemed appropriate. In accordance with applicable legislation and the College's Child Protection Policy, the Police and/or Department of Health and Human Services will be informed of any unlawful breaches of this Code of Conduct.

## **At CRCCS every student has the right to:**



- learn to the best of their ability
- feel welcome, safe, comfortable and nurtured
- be treated fairly, equally and inclusively
- ask questions and be heard
- not be put down by others
- be able to choose who their friends are
- be able to share their culture with others
- have equal access to facilities and resources

## **Related Policies and Documents**



- Child Protection policy
- Student MacBook agreement
- Digital Citizenship
- Attendance policy
- Homework Catch-up policy
- Uniform policy
- Recall Points System